

Wyoming Occupational Therapy Association Privacy Policy

For each visitor to our Web page, our Web server automatically recognizes no information regarding the domain or e-mail address. We collect the e-mail address of those who communicate with us via e-mail, aggregate information on what pages consumers access or visit, user specific information on what pages consumers access or visit and information volunteered by the consumer, such as survey information and/or site registrations.

The information we collect is used for internal review and is then discarded, used to improve the content of our Web page, used to customize the content and/or layout of our page for individual consumer and used by us to contact consumers for marketing purposes.

If you do not want to receive e-mail from us in the future, please let us know by sending an e-mail telling us that you do not want to receive e-mail from our company.

Terms of Use Statement

You understand and agree that the owners of this site shall not be liable for any direct, indirect, incidental, consequential or exemplary damages, including but not limited to, damages for loss of profits, data or other intangible losses (even if the owners of this site have been advised of the possibility of such damages), resulting from the use or the inability to use the product(s) and or service(s) or any misuse of the product(s) and or service(s) in a manner not in accordance with their intended use.

Privacy Policy for Our Website

This Privacy Statement discloses the privacy practices for the Wyoming Occupational Therapy Association (WyOTA). WyOTA, an independent, non-profit organization, provides you with the following information:

- What personally identifiable information of yours or third-party personal identification is collected from you through the Web site;
- How the information is used;
- With whom the information may be shared;
- What choices are available to you regarding collection, use and distribution of the information;
- What security procedures are in place to prevent the loss, misuse or alteration of information under WyOTA's control; and
- How you can correct any inaccuracies in the information.

If you feel that WyOTA is not abiding by its posted privacy policy, you should first contact the WyOTA President.

Information Collection and Use

WyOTA, or third parties designated by WyOTA, collect personally identifiable and non-personally identifiable information from users in a variety of ways. WyOTA is the sole owner of all the information collected on the Web site, and may use and share with third parties any and all of the information collected in any manner whatsoever that it deems appropriate for business purposes in its sole discretion.

Registration

In the future there may be areas designated as "member areas," users must be current members or affiliates of WyOTA. The information collected when members join WyOTA is also used to control access to these areas of the Web site. WyOTA members and affiliates who wish to use the "member areas" of the Web site will be required initially to enter certain personal identification information (e.g., a membership number, last name, e-mail address, username and password) to gain access.

Online Orders

WyOTA requests information from its users on its membership form, including contact information (such as name and shipping address) and financial information (such as credit card number, expiration date, etc.). This information is primarily used by WyOTA and third parties designated by WyOTA for billing and to fill customer orders. Contact information may be used by WyOTA or third parties designated by WyOTA for other business purposes. For example, if there is a problem processing an order, this information may be used to contact the user.

Sharing

WyOTA will share aggregated demographic information with third parties, including limited information for continuing education opportunities, as it deems appropriate in its sole discretion.

Links

The Web site contains links to other Internet sites. Please be aware that WyOTA is not responsible for the privacy practices of such other Internet sites. We encourage our users to be aware when they leave the Web site and to read the privacy statements of each Internet site that collects personally identifiable information. This Privacy Statement applies solely to information collected by WyOTA's Web site.

Surveys

From time to time, WyOTA, or third parties designated by WyOTA, requests information from users via surveys. Information requested may include contact information (such as name and shipping address) and demographic information (such as zip code). Survey information may be used by WyOTA, or third parties designated by WyOTA, for a variety of business purposes. For example, surveys will be used for purposes of monitoring or improving the use of and satisfaction with the Web site and other services offered by WyOTA.

Security

When you submit information via the Web site, WyOTA, or third parties designated by WyOTA, take certain precautions to protect your user information both online and offline. For example, currently, when registration/order forms on our Web site ask users to enter financial information (such as credit card number and expiration date), that information is encrypted and is protected with encryption software

If you have any questions about the current state of security with respect to information collected at the Web site or stored offline, you may contact the WyOTA President or Secretary.

Special Offers

Members and other visitors to our Web site may occasionally receive information on products, services, special deals, newsletters and other information from WyOTA, or third parties designated by WyOTA. WyOTA, or third parties designated by AOTA, may also send notifications of renewals and other communications to members via e-mail.

Correcting/Updating Personal Information

If a user's personally identifiable information (such as zip code) changes or if a user no longer desires our service, we will endeavor to provide a way to correct or update personal data which that user has provided to us. This can usually be done through the WYOTA Secretary.

Choice/Opt-out

Users who no longer wish to receive our e-mail newsletters or promotional materials may opt-out of receiving a specific communication from WyOTA by contacting the WyOTA Secretary.

Notification of Changes

If we decide to change our privacy policy, we will post those changes on WyOTA's homepage so that our users are always informed of what information we collect, how we use it and under what circumstances, if any, we disclose it.